

LANE REGIONAL MEDICAL CENTER  
BOARD OF COMMISSIONERS MEETING MINUTES

December 5, 2022

The Board of Commissioners of Lane Regional Medical Center ("*Lane*") met Monday, December 5, 2022 at 6:00 P.M. in Lane Medical Plaza, 3<sup>rd</sup> floor conference room, 6550 Main Street, Zachary, LA.

BOARD MEMBERS PRESENT: David Bowman, Debby Brian, Jordan Charlet, Nakeisha Cleveland, Donna Kline, Thomas Scott, Darnell Waites, and Gaynell Young.

BOARD MEMBERS ABSENT: Reagan Elkins.

OTHERS PRESENT: Jacquita Amacker, David Beck, Allyson Bennett, Michael Devall, Dawn Fuller, Larry Meese, Staci Sullivan, Todd Walters, Patty Williams, Robert Atkinson, Jacob Simpson, Craig Sims, Frank Roubique, Mandi Foretich, and Lakyshia Williams.

CALL TO ORDER: The meeting was called to order by Gaynell Young.

INVOCATION: The invocation was given by Darnell Waites.

PLEDGE OF ALLEGIANCE: The pledge of allegiance was led by Jordan Charlet.

MEETING AGENDA APPROVAL: On a motion by Jordan Charlet, second by Nakeisha Cleveland, the Board unanimously approved the meeting agenda.

PUBLIC COMMENTS: None.

CONSENT AGENDA APPROVAL: On a motion by Nakeisha Cleveland, second by David Bowman, the Board unanimously approved the consent agenda composed of:

- Customer Service Report
- Growth Report
- 10-24-2022 Board of Commissioners Meeting Minutes
- 11-14-2022 Medical Staff Meeting Minutes
- 11-28-2022 Medical Executive Committee Meeting Minutes

COMMITTEE REPORTS:

Personnel Committee: On a motion by Jordan Charlet, second by David Bowman, the Board unanimously approved the November 29, 2022 Personnel Committee meeting minutes.

Finance Committee: On a motion by Darnell Waites, second by Nakeisha Cleveland, the Board unanimously approved the December 1, 2022 Finance Committee meeting minutes and the October 2022 Financial Statements.

On a motion by Jordan Charlet, second by Debby Brian, the Board unanimously approved the Tactical Impact Security Services Agreement as presented.

On a motion by Darnell Waites, second by Nakeisha Cleveland, the Board unanimously approved the Fiscal Year 2022 Financial Audit, Governance Communication Letter, Agreed Upon Procedures Report, and Audited Financial Statements.

#### REPORTS TO THE BOARD:

##### Board Chair's Report – Gaynell Young:

- 2023 Board of Commissioners proposed meeting schedule included in the meeting packet. On a motion by Darnell Waites, second by Nakeisha Cleveland, the Board unanimously approved the 2023 Board of Commissioners meeting schedule as presented.
- Louisiana Board of Ethics Annual Hospital Disclosure Statement must be filed by January 30, 2023.

##### Chief Executive Officer's Report – Larry Meese:

- Medicaid supplemental payments account for a significant portion of annual revenue. The basis of current year annual payments is 2019 Medicaid volume. Lane improved Medicaid volume by 18% from 2019 to 2021.
- The methodology for calculating physician Medicaid supplemental payments is being reviewed for change at the end of FY23. The Louisiana Department of Health is currently pursuing a new methodology. It is too early to determine the financial impact to Lane.
- Completing renewals employment agreements with three of Lane's OBGYN physicians.
- Lane Gastroenterology's Krunal Patel, MD, is moving out of state at the end of the year. We are actively conducting a physician search for a new Gastroenterologist.
- Katherine Sterling, nurse practitioner, started at Lane Family Practice.
- Congressman Garrett Graves toured the hospital on 1 November. We stressed industry workplace violence and patient mental health issues.
- Improved pediatric clinic schedule to allow for more patient visits.
- Successfully performed gastric sleeve surgery and now conducting claims process.
- Completed first EPIC discovery meetings with OLOL. Blood bank now included in proposal.

- Reviewing security agreements to recommend a change beginning in CY23.
- PACS upgrade now complete (server, data migration, software, workstations).
- Internet circuit upgrade complete (150mb to 250mb for cost savings).
- Oxycodone and Fentanyl added to our inhouse clinical drug screen.
- Market Assessment review conference call with CHC on 28 November in preparation for FY24 strategic planning.
- Attended the CHC Executive Leadership Conference in Dallas November 2-4.

Chief Nursing Officer's Report – Staci Sullivan:

- Customer Service Representative role transitioned from Laura Peel to Dawn Fuller. Top 3 initiatives this month are distributing weekly Press Ganey tips from Press Ganey resources library, attending resource training scheduled from Press Ganey online, and discussing follow up calls for inpatient service lines.
- Bedside shift report (blended approach) initiated on 1S & 2S. Fall rate trending downward year over year. Zero falls on 2S in October.
- Interdepartmental patient flow meeting held November 3 with ED and Med-Surg / Telemetry staff to discuss reducing time between ED transfer order to receipt of patient to inpatient room. Focus is on three main points being (1) reduce time for inpatient area to call for report, (2) ensure timely registration process, and (3) change workflows to establish team admission process.
- Exclusive breastfeeding rate reached an all-time high of 49% in October.
- 97% compliance with bi-annual active clotting time review.
- Education / training plan in development to enhance high-risk neonatal respiratory therapy skills. New process established for obtaining portable medical gases from Respiratory Therapy department.
- Developed new staffing matrix based on CHC national benchmarks for Med-Surg / Telemetry and initiated a patient 'free' charge nurse based on census markers.
- 12 crash carts received, assembled, and in use on the units.
- Pharmacy continues to manage drug shortages and higher acquisition costs. Current shortages include Pitocin, Epinephrine, Lidocaine and a number of chemo medications.
- Pharmacy completed HRSA audit and CHC medication management survey in October.
- Sterile processing established new quality scorecard for monitoring set sterilization, assembly, storage, and transport errors.

- Scanning of anesthesia records into Expanse eliminated with an interface between Graphium anesthesia product and Meditech Expanse.
- An endoscope microbial audit project in conjunction with a precepting grad student from Southeastern Louisiana University was started in OR. Baseline data shows zero colony forming units of high or low concern organisms validating high level disinfection processes.

Medical Staff Report – Dr. Charles Thompson: Invitations for the physicians' holiday social were mailed out. Please RSVP to Mandi Foretich if you plan to attend.

Quarterly Report – Quality Performance Improvement – Allyson Bennett: The last quarter of data was presented for quality, readmissions, infection prevention, and risk management.

CHC Report – Craig Simms: Medicare advantage plans presentation reviewed and included in the meeting packet.

Legal Report – Jacob Simpson: Revisions to Lane's bylaws and Lane's Service Corporation bylaws were presented and discussed. On a motion by Darnell Waites, second by Jordan Charlet, the Board unanimously approved the revisions as presented.

Expansion Project Report – David Beck:

Items completed in the last month:

- City review is complete and permit pending kick-off meeting with the contractor.
- County health review for kitchen renovation complete.
- State / local USDA office forwarded the comments from the Office of General Council and the team has responded. Closing instructions expected any time.
- Construction submittals are being reviewed by the design team on long lead time items to minimize any delay in delivery.

Items upcoming this month:

- USDA comments / approval expected.
- While there are several variables in the financing and agency approval timelines, groundbreaking and construction estimate is early 2023. New tower construction completion estimate is fall of 2024 and the additional renovation construction completion estimate is fall of 2025.

BOARD EDUCATION – Workforce Development Plan and Activities – David Beck:

Verbal report included information regarding market adjustments, merit increases, and Lane's Employee Engagement Team.

DEPARTMENT EDUCATION – Lane Rehabilitation Center – Frank Roubique: Verbal report included the roles and responsibilities, accomplishments, and areas of focus for the department.

EXECUTIVE SESSION – STRATEGIC PLANNING AND PERSONNEL: On a motion by Nakeisha Cleveland, second by David Bowman, the Board unanimously agreed to enter into executive session.

REGULAR SESSION: On a motion by David Bowman, second by Darnell Waites, the Board unanimously agreed to enter into regular session.

CEO Evaluation and Compensation: Donna Kline presented the recommendations of the Personnel Committee. On a motion by Thomas Scott, second by Nakeisha Cleveland, the Board unanimously approved the recommendations of the Personnel Committee as presented.

MEDICAL STAFF CREDENTIALING: On a motion by Nakeisha Cleveland, second by Darnell Waites, the Board unanimously approved the medical staff credentialing recommendations as presented.

Initial Applicants:

Blakes	Kamaria	NP	Hospital Medicine
Heintz	Chana	MD	General Pediatrics
Hurwitz	Stephen	MD	Psychiatry
Liubicich	Jeffrey	MD	Psychiatry
Naqvi	Asghar	MD	Hospital Medicine
Novick	Michael	MD	Teleradiology
Prejean	Ashley	MD	Diagnostic Radiology
Quigley	Brian	MD	Psychiatry
Rau	Bryan	MD	Diagnostic Radiology
Rau	Jeremy	MD	Diagnostic Radiology
Rees	Daniel	MD	Critical Care Medicine
Schofield	Michelle	MD	Psychiatry
Smith	Andrew	MD	Psychiatry
Spiotto	Ernest	MD	Psychiatry
Sterling	Katherine	FNP	Family Medicine

Reappointments:

Anderson	Jess	MD	Internal Medicine
Aromin	Jourdan	MD	Psychiatry
Calegan	Gerald	MD	Neurology
Crockett	Asia	NP	Hospital Medicine
Dixon	Barrett	NP	Hospital Medicine
Ferguson	Adam	PA	Hospital Medicine
Fields	Kristina	PA	Hospital Medicine
Fields	Ronald	MD	Critical Care
Gautreau	Alicia	NP	Hospital Medicine
Gawronski	Dariusz	MD	Neurology
Graugnard	William	MD	Pain Management
Hebert	Dawn	NP	Nephrology
Hutchinson	Sara	PA	Pain Management
Jastram-Belcher	Jennifer	MD	Pathology
LeBlanc	Abby	FNP	Orthopedics
LeBlanc	Jeffrey	CRNA	Anesthesiology
Lombardo	Vincent	CRNA	Anesthesiology
Mazoch	Brent	MD	Emergency Medicine
Muller	Blake	CRNA	Anesthesiology
Newman	Richard	CRNA	Anesthesiology
Njoku	Patrick	MD	Infectious Disease
Olson	Jon	MD	Neurology
O'Neal	Jeremy	MD	Nephrology
Paris	Christopher	MD	Cardiovascular Disease
Passman	Courtney	CRNA	Anesthesiology
Pourciau	Courtney	PA	Emergency Medicine
Raetzsch	Michelle	PA	Emergency Medicine
Ratliff	Jarrold	CRNA	Anesthesiology
Richards	Jonathan	MD	Critical Care
Sciacca	Jennifer	CRNA	Anesthesiology
Sikes	John	CRNA	Anesthesiology
Smith	Henry	MD	Neonatology
Stanger	Richard	MD	Neurology
Vermaelen	James	MD	Critical Care
Walker	Gary	MD	Neurology
Whiddon	Rebecca	MD	Neurology

ADJOURNMENT: There being no further business, on a motion by Nakeisha Cleveland, second by Thomas Scott, the Board unanimously agreed to adjourn.