

LANE REGIONAL MEDICAL CENTER  
BOARD OF COMMISSIONERS MEETING MINUTES

August 28, 2023

The Board of Commissioners of Lane Regional Medical Center ("*Lane*") met Monday, August 28, 2023 at 6:00 p.m. in the Lane Medical Plaza, 3<sup>rd</sup> floor conference room, at 6550 Main Street, Zachary, Louisiana.

BOARD MEMBERS PRESENT: Myiesha Beard, Debby Brian, Dr. Reagan Elkins, Donna Kline, Thomas Scott, Darnell Waites, and Gaynell Young.

BOARD MEMBERS ABSENT: David Bowman and Nakeisha Cleveland.

OTHERS PRESENT: David Beck, Allyson Bennett, Michael Devall, Dawn Fuller, Amy Lea, Larry Meese, Staci Sullivan, Todd Walters, Patty Williams, Jacob Simpson, Craig Sims, Mandi Foretich, and Lakyshia Williams.

CALL TO ORDER: The meeting was called to order by Gaynell Young at 6:00 p.m.

INVOCATION: The invocation was given by Darnell Waites.

PLEDGE OF ALLEGIANCE: The pledge of allegiance was led by Thomas Scott.

MEETING AGENDA APPROVAL: On a motion by Reagan Elkins, second by Donna Kline, the Board unanimously approved the meeting agenda as presented.

PUBLIC COMMENTS: None.

ELECTION OF BOARD OFFICERS: Gaynell Young opened the floor for nominations of Board Chair. Donna Kline made a motion to nominate Debby Brian, second by Reagan Elkins. Gaynell Young made a motion to nominate Thomas Scott, second by Darnell Waites. No other nominations were offered. Thomas Scott was given the majority by hand vote.

Gaynell Young opened the floor for nominations of Vice Board Chair. Darnell Waites made a motion to nominate Debby Brian, second by Donna Kline. No other nominations were offered. The Board unanimously accepted the election of Debby Brian as Vice Board Chair.

Gaynell Young opened the floor for nominations of Finance Chair. Donna Kline made a motion to nominate Nakeisha Cleveland, second by Darnell Waites. No other nominations were offered. The Board unanimously accepted the election of Nakeisha Cleveland as Finance Chair.

CONSENT AGENDA APPROVAL: On a motion by Gaynell Young, second by Darnell Waites, the Board unanimously approved the consent agenda as presented:

- Customer Service Report – August 2023
- Quality / Performance Improvement Report – August 2023
- Growth Report – August 2023
- 06-26-2023 Board of Commissioners Meeting Minutes
- 08-21-2023 Medical Executive Committee Meeting Minutes

### COMMITTEE REPORTS

Finance Committee – Thomas Scott: The Committee met on August 28, 2023 at 5:30 p.m. and unanimously recommended the following as presented to the Board of Commissioners for approval:

06-26-2023 Finance Committee Meeting Minutes: On a motion by Thomas Scott, second by Debby Brian, the Board unanimously approve the meeting minutes of the June 26, 2023 Finance Committee Meeting.

Financial Statements – month end June 30, 2023: On a motion by Darnell Waites, second by Reagan Elkins, the Board unanimously approved the Financial Statements for month end June 30, 2023.

Financial Statements – month end July 31, 2023: On a motion by Donna Kline, second by Gaynell Young, the Board unanimously approved the Financial Statements for month end July 31, 2023.

Fiscal Year 2023 Financial Audit: The LaPorte communication letter to the governance and audit documents were presented. On a motion by Gaynell Young, second by Reagan Elkins, the Board unanimously approved the FY23 LaPorte Engagement Letter.

On a motion by Reagan Elkins, second by Darnell Waites, the Board unanimously approved the FY23 LaPorte Scope and Objectives Letter.

On a motion by Debby Brian, second by Thomas Scott, the Board unanimously approved the FY23 LaPorte Cost Report.

On a motion by Darnell Waites, second by Thomas Scott, the Board unanimously approved the FY23 Louisiana Compliance Questionnaire for Audit Engagements of Governments.

Policy Approvals: On a motion by Gaynell Young, second by Donna Kline, the Board unanimously approved the following policies as presented.

- Revised Administrative Policy 3.09 Limit of Authority
- Revised Accounting Policy FIN.0001 Financial Controls
- Revised Accounting Policy CAP.0001 Capital Assets
- Draft Accounting Policy PAS.0001 Credit Balance and Refunds

Resolution: On a motion by Debby Brian, second by Myiesha Beard, the Board unanimously adopted a resolution to designate the Chief Financial Officer as an employee cardholder of Lane's VISA Business Card Account established at Hancock Whitney Bank with a limit of \$20,000.00.

Joint Conference Committee – Gaynell Young: On a motion by Gaynell Young, second by Donna Kline, the Board unanimously approved the meeting minutes of the June 26, 2023 Joint Conference Committee meeting.

## REPORTS TO THE BOARD

Board Chair's Report – Thomas Scott: Introduction of Lane's newly appointed Commissioner, Myiesha Beard.

Chief Executive Officer's Report – Larry Meese:

- LDH hosted an August meeting and continues to pursue a new strategy for physician Medicaid supplemental payments.
- Administration met with Rene Ragas, President and CEO of Woman's Hospital, to discuss future potential collaboration projects.
- Lane Rx opened 1 August with cash paying customers only. The first major insurance providers accepted Lane Rx 21 August. Grand opening ceremony set for October 4.
- August 15 first day for Lane's new pediatrician Bikal Sapkota, MD.
- Dr. Abdullah Munir, cardiologist, started working at CIS in August.
- Annualized market rate adjustments of \$367K began with new fiscal year affecting 34 specialties.
- Epic installation continues with daily vendor and OLOL meetings, staff training plan configuration, and determining equipment and software integration plans.
- New discharge planning software used by Case Management operational in August.
- New clinical documentation software used by Revenue Cycle operational in August.
- Completed Endpoint Detection & Response software installation.

- Comprehensive Pharmacy Solutions selected as the vendor to assist with ongoing 340B compliance and the last HRSA audit.
- Inpatient pharmacy team and plant operations preserved the integrity of medications in the pharmacy after a significant HVAC outage. Currently using temporary cooling units until new parts arrive; estimated ship date is August 25.
- Bringing in house the detection of bacteria not needing oxygen to grow to improve turnaround time by a week.
- ICU breakroom renovated.

Management by Objectives – Larry Meese: Q4 FY2023 status for each measurement included in the meeting packet.

Chief Nursing Officer's Report – Staci Sullivan:

- Pharmacy is partnering with ED Physicians to update ED Pyxis for overnight medication availability house wide.
- The six-week Nurse Tech Summer Internship program ended. Four of the seven nurse techs were offered and accepted positions in L&D, MS/Tele, and ICU departments.
- Surgical Services implemented smoke plume evacuation compliance initiatives in accordance with new state requirements.
- OR subgroup formed to work on a lean process for pre-admit documentation, screening studies, and scheduling.
- Hired International Board of Lactation Consultant Examiners Certified RN for posted Lactation Consultation position.
- Surgical staff education and review of aseptic surgical prepping was presented by Jana Henyard, Certified Surgical Technologist.
- ED physicians and hospital medicine collaborating to initiate consults to Home Health for nursing home placement concerns.
- AORN PeriOp 101 c-section training remains in progress at 93% completion (30/32 RNs).
- Cody Webb, RPH appointed to Antibiotic Stewardship Committee to fulfill clinical pharmacist requirement as a result of feedback by the CHC mock Joint Commission survey.
- *Novii Monica* wireless fetal monitor system purchased and staff education will begin in September.
- 100% of assigned staff completed the Sugar, Temperature, Airway, Blood pressure, Lab Work, and Emotional Support Certification, which is designed to help a newborn during the first two hours of life.

- Staff Development provided in-servicing on Accessing and De-Accessing Mediports to CT techs and house supervisors July 17 - 20.
- The Nurse Educator developed a process for obtaining and distributing the prayer request cards from the chapel to a local church.
- Tech Week was celebrated August 14 – 18.

Medical Staff Report – Dr. Charles Thompson: Absent.

CHC Report – Craig Sims: Supply Chain / Inflation presentation and monthly report included in the meeting packet.

Legal Report – Jacob Simpson: Continuing to address the public records request received by Lane administration and legal counsel.

Expansion Project Report – David Beck:

Items completed in the last month:

- Foundations and concrete slabs complete for first floor.
- Masonry fire wall between the existing building and tower is complete.
- Both stairwells and elevator shafts are complete.

Items upcoming this month:

- Structural steel work to continue.

BOARD EDUCATION: Safety & Quality Goals / Performance Improvement – Allyson Bennett: An overview of Lane's safety and quality goals and areas of improvement was presented.

DEPARTMENT EDUCATION: Physician Practice Management – Patty Williams: An overview of the roles and responsibilities, accomplishments, and areas of focus for the physician clinics was presented.

EXECUTIVE SESSION – STRATEGIC PLANNING AND PERSONNEL: On a motion by Gaynell Young, second by Donna Kline, the Board unanimously agreed to enter into executive session.

REGULAR SESSION: On a motion by Gaynell Young, second by Darnell Waites, the Board unanimously agreed to enter into regular session.

MEDICAL STAFF CREDENTIALING: On a motion by Darnell Waites, second by Reagan Elkins, the Board unanimously approved the medical staff credentialing recommendations for the initial applicants and reappointment applicants as presented.

Initial Applicants:

- Ford, J. Cody, MD – Critical Care Medicine
- Hennessey, Adam, DO – Emergency Medicine
- Lona, John, MD – Emergency Medicine
- Norui, Rashada, DO – Pathology
- Padigala, Kiran, MD – Nephrology
- Perry, Alexandra, MD – Critical Care Medicine
- Sapkota, Bikal, MD – Pediatric Medicine
- Sohal, Ravinder, MD – Teleradiology
- Ward, Charisse, MD – Cardiovascular
- Willis Curry, Sandra, MD – Teleradiology
- Zhang, Junlin, MD – Pathology

Physician Reappointment Applicants:

- Basquez, Ryan, MD – Hospital Medicine
- Bland-Naquin, Samantha, MD – OBGYN
- Blue, Kenneth, MD – Urology
- Callerame, Kevin, MD – Neurology
- Cosse, Michelle, MD – Family Medicine and Emergency Medicine
- Drennan, Robert, MD – Cardiovascular
- Dupuy, Christopher, MD – Emergency Medicine
- Elbourne, Keith, MD – OBGYN
- Elkins, Reagan, MD – Family Medicine
- Faruqui, Shaista, MD – Hematology / Medical Oncology
- Field, Samuel, MD – General Surgery
- Godbee, Dan, MD – Emergency Medicine
- Greeson, Charles, MD – Radiology
- Grissom, Robert, MD – Urology
- Jasti, Babu, MD – Cardiovascular
- Jones-Braswell, Deana, MD – Radiology
- Koscick, Robert, MD – Pathology
- Landry, Dena, MD – Critical Care Medicine
- LeBlanc, Jessica, MD – Dermatology
- Mazoch, Lisa, MD – Emergency Medicine
- Nguyen, Anhhao, MD – Hospital Medicine
- North-Scott, Maria, MD – Family Medicine
- Ogden, Beverly, MD – Pathology

- Patel, Amit, MD – Cardiovascular
- Polu, Ashok Reddy, MD – Neurology
- Primeaux, Thad, MD – Pathology
- Rabalais, Robert, MD – Orthopedic Surgery
- Rauch, Tracy, MD – Pathology
- Record, Ashley, MD – Dermatology
- Richard, Stephanie, MD – Pathology
- Rodriguez, Marco, MD – Orthopedic Surgery
- Romaguera, Michael, MD – Emergency Medicine
- Sanders, Taylor, MD – Emergency Medicine
- Sim, James, MD – Nephrology
- Stewart, Kimberly, MD – Neonatology
- Stringfellow, Mary, MD – Hematology / Medical Oncology
- Thompson, Charles, MD – Cardiovascular
- Traxler, John, MD – Otolaryngology
- Turlapati, Naveen, MD – Critical Care Medicine
- VanHoose, John, MD – Pathology
- Vengrow, Michael, MD – Neurology
- Vinayagam, Vasanthi, MD – Family Medicine
- Voelker, Cynthia, MD – Neonatology
- Webb, Brian, MD – Pathology
- Williamson, Baron, MD – Ophthalmology
- Woody, Mark, MD – Radiology

Advanced Practice Provider Reappointment Applicants:

- Bourgeois, Carly, PA – Emergency Medicine
- Carbo, Shelby, AuD – Audiology
- Carroll, Kaitlyn, PA – Orthopedic Surgery
- Cook, Megan, CRNA – Anesthesiology
- Durel, Stephen, CRNA – Anesthesiology
- Friddle, Kirsten, NP – Cardiovascular
- Guillory, Stephanie, NP – Cardiovascular
- Heard, Tenisha, NP – Urgent Care
- Hurst-Barron, Kaylea, AuD – Audiology
- LeBourgeois, Kallie, AuD – Audiology
- Lindow, Kyle, DPM – Podiatry
- Martin, Joshua, NP – Urgent Care

- McCoy, Karrie, NP – Hospital Medicine
- Morris, Hershel, CRNA – Anesthesiology
- Nash, Lauren, NP – Emergency Medicine
- Scott-Collette, Janeka, NP – Hospital Medicine
- Toler, Michael, CRNA – Anesthesiology
- Walker, Lacie, NP – Hospital Medicine
- Williams, Nicole, CRNA – Anesthesiology

ADJOURNMENT: There being no further business, on a motion by Gaynell Young, second by Darnell Waites, the Board unanimously agreed to adjourn.