

LANE REGIONAL MEDICAL CENTER  
BOARD OF COMMISSIONERS MEETING MINUTES

June 24, 2024

The Board of Commissioners of Lane Regional Medical Center ("*Lane*") met on Monday, June 24, 2024, at 6:00 p.m. in the Lane Plaza 3<sup>rd</sup> floor conference room, located at 6550 Main Street, Zachary, Louisiana.

BOARD MEMBERS PRESENT: Myiesha Beard, David Bowman, Debby Brian, Reagan Elkins, Donna Kline, Thomas Scott, and Darnell Waites.

BOARD MEMBERS ABSENT: Ben Cavin and Nakeisha Cleveland.

OTHERS PRESENT: Dr. Samantha Bland-Naquin, David Beck, Allyson Bennett, Tracy Buxton, Michael Devall, Mandi Foretich, Dawn Fuller, Julie McLin, Larry Meese, Jacob Simpson, Craig Sims, Staci Sullivan, Todd Walters, Robbie Tanner, and Dana Bellefontaine.

CALL TO ORDER: The meeting was called to order at 6:00 p.m. by Thomas Scott.

INVOCATION: The invocation was led by Thomas Scott.

PLEDGE OF ALLEGIANCE: The pledge of allegiance was led by David Bowman.

MEETING AGENDA APPROVAL: On a motion by Reagan Elkins, second by David Bowman, the meeting agenda was unanimously approved.

PUBLIC COMMENTS: None.

CONSENT AGENDA: On a motion by Debby Brian, second by David Bowman, the Board unanimously approved the consent agenda as presented.

- Customer Service Report – June 2024
- Quality / Performance Improvement Report – June 2024
- Growth Report – June 2024
- 05-13-2024 Medical Executive Committee Meeting Minutes
- 05-20-2024 Board of Commissioners Meeting Minutes
- 06-17-2024 Medical Executive Committee Meeting Minutes

COMMITTEE REPORTS:

Finance Committee: On a motion by Reagan Elkins, second by David Bowman, the Board unanimously approved the meeting minutes of the May 20, 2024, Finance Committee meeting.

Financial Statements – month ended May 31, 2024: On a motion by David Bowman, second by Ben Cavin, the Board unanimously approved the financial statements for the month ended May 31, 2024.

Timeline for FY2025 Budget Plan and Business Plan: Michael Devall presented Board education regarding the FY2025 timeline for the budget plan and the business plan.

Physician Employment Agreement: On a motion by Darnell Waites, second by David Bowman, the Board unanimously approved the employment agreement of Dr. Gia Landry, Gastroenterologist.

### REPORTS TO THE BOARD:

#### Board Chair's Report – Thomas Scott:

- Acknowledgement of the leadership team for the TJC survey and accreditation accomplishment for another three years.
- Acknowledgement of CHC for the coordination of the CEO search.
- Condolences to the Lusco family with the passing of Dr. Lusco.

#### Chief Executive Officer's Report – Larry Meese:

- IT working with FMOL on temporary and permanent solutions for radiology PACS; continued pressure on Fuji to resolve issues.
- Target date of completion for transition of revenue cycle staff from Savista to Lane inhouse 1 July.
  - Staff interviews and selection complete.
  - Management team currently in training.
  - New flow assignments reduce FTEs by 10.
- Completed MRI's had first major upgrade in 12 years for approximately \$340K; significantly extends useful life of the machine.
- New digital wireless portable X-ray unit now operational, and is one of three in service.
- Diagnostic center registration staff and workflows restructured to decrease patient wait times and improve customer service.
- Implemented Roth 403B Plan for employees.
- Created and implemented employee turnover and dashboard report / software for all department leaders to gather important employee stats.
- Maurice Wilson from ES Attendant to EVS Supervisor, replacing Mike Bua who was promoted to EVS Director.
- Hired Grant Schiltz, PA to work with Lane Surgery.
- Ordered equipment, maintenance working on a punch list, and started hiring process for the new allergy clinic.
- Steady increase in patient visits at Lane Wound Care; 12% increase since April. Hyperbarics currently at four patients per day and an additional three pending insurance authorization will result at full capacity.

- IT construction / renovation activities:
  - Network and wifi equipment delivered.
  - Keycom wiring network and cellular booster.
  - Patient monitoring project discussions initiated.
  - Cox inpatient television discussions initiated.
  - Prepping existing network closets for added power and UPS's.
- Spruced up flower beds in front of the ER and Support Services.
- Changed out LDRP can lights to LED lighting with dimmer switch.
- AHEC summer program began 28 May with eight participating students rotating through the lab, obstetrics, surgery, med/surg, telemetry, emergency room, dietary, imaging, cath lab, wound care, endoscopy, ICU, and respiratory through the first three weeks of June.

Chief Nursing Officer's Report – Staci Sullivan:

- The plan of correction for the EMTALA / Louisiana Department of Health unannounced survey April 11 and 15, were accepted and EMTALA violation unsubstantiated.
- The Louisiana Department of Health made an unannounced survey on June 10-11 related to an ED complaint. No deficiencies were found.
- The Joint Commission conducted our triennial unannounced survey on May 21-23. Received final report on 6 June with two conditional findings:
  - Medication administration (pain medication and titration of medication)
  - Medical Staff ongoing professional practice evaluation
- The Joint Commission will conduct a return unannounced survey within 45 days of their exit, no later than July 7. The re-survey will primarily focus on conditional findings, but can focus on any other findings at that time.
- Clarifications to The Joint Commission have been submitted to dispute 3 findings.
- A call with The Joint Commission took place on June 10 to discuss negative interactions with one surveyor from the five-person team.
- Outpatient lactation consultations began in April with 12 consults since inception.
- A Neonatal Hypoglycemia Escape Room was held May 16, with 22 participants.
- A Neonatal Intensive Care skills lab was held June 6 in Lane's nursery facilitated by Infamedics Chief of Neonatology and a Neonatal Nurse Practitioner. All three pediatricians, four RTs, four Nursery RNs, CNO, Nursery Manager, Staff Development Coordinator, and eight AHEC students participated.
- Equipment representative for Pulmonary Thrombectomy cases began providing education for ED and ICU staff on June 9.

- Dr. Nair granted privileges to begin cases in Cath lab. Privileges for PVT (Peripheral Venous Thrombectomy) are pending completion of staff education and procedure approval.
- TEE Transesophageal Echocardiogram Clean policy was approved and new processor now in use.
- Nurse Tech summer internship interviews completed. One MS / Tele and one ED Nurse Tech hired to start in June.
- May 28 was the start of the AHEC student summer program. There are eight students participating this year. The students are rotating through the following departments over three weeks: Lab, OB, Surgery, MS / Tele, ED, Dietary, Imaging, Cath Lab, Wound Care Clinic, Endo, ICU, and Respiratory.
- Tried and selected recliner for new tower. Trendelenburg feature will help therapist when patient is in a weakened state and hypotensive.
- Kim Watson, APRN joined med-surg tele in role of Clinical Leader for 2 South.

Medical Staff Report – Samantha Bland-Naquin:

- Development and implementation of a systematic process to evaluate and confirm the current competency of a practitioner's performance of privileges at Lane - Focused Professional Practice Evaluations (FPPE).
  - Conducted for initially requested privileges and when new privileges are requested.
  - Conducted when the OPPE indicates a significant trend or opportunity for improvement. Performed in accordance with the medical staff peer review process.
- Development and implementation of a systematic process for assessing a practitioner's clinical competence and professional behavior at Lane - Ongoing Professional Practice Evaluations (OPPE). Conducted annually and reviewed by the Credentials Committee with reappointment applications.
- Education on regulatory requirements for medical directors implemented.

Quarterly Report – Compliance – Mandi Foretich:

- Louisiana Board of Pharmacy inspection May 10 at Endoscopy Center, Lane Wound Care, and Lane Rehabilitation Center. No deficiencies. Recommendation to update the physical address of each location on DEA license - completed.
- May 2024 pharmacy internal audit:
  - Retail: due to increase in eligible 340b claims, Lane will audit at minimum 5% of captured claims monthly. 689 eligible claims captured in April 2024 and 94 claims were audited with no discrepancies found. Claims are now captured at Lane Rx and Optum Specialty Pharmacies.
  - Hospital: 25 claims audited for ED / observation patients with no discrepancies found. For inpatient GPO eligible and 340b ineligible, 13 claims audited with no discrepancies found.

- Invoices: Per 340b consultants, the standard recommendation is to audit at least one invoice per month to ensure medications purchased from 340b accounts were accurately accumulated to purchase.
- No calls received on the compliance hotline in May.
- OIG, SAM, and LA DSW exclusion checks conducted in May on 752 employees and 133 contracted staff with no findings.
- Conference call scheduled with CHC on July 9 to discuss compliance program assessment results.
- HIPAA / Risk Management / Compliance education with Jacob Simpson completed June 13.
- Weekly conference calls with Imprivata FairWarning, a patient privacy intelligence tool that is equipped with artificial intelligence, machine learning, and behavioral analytics capabilities to protect the data within an electronic medical record. This tool will enable IT to proactively detect inappropriate behaviors, unknowns, and true anomalies that are nearly undetectable. These proactive measures strengthen the hospital's compliance posture by achieving privacy monitoring goals and preventing incidents before they mitigate risk. Examples of some of the options available:
  - Monitoring for user access to medical records of patients who work in the same user department.
  - Monitoring for user access to medical records of patients who live at the same household address.
  - Monitoring for user to modify their own medical record.
  - Monitoring for user access to medical records that is outside of the typical workflow pattern for user and/or the user's peer group.

CHC Report – Craig Sims: The monthly board report and education on Health Equity is included in the meeting packet. Brief overview of the things to come with the CEO search.

Legal Report – Jacob Simpson: None.

Expansion Project Report – David Beck:

- Items completed in the last month:
  - Patient toilet epoxy floor and tile preparation nearing completion on floor four as well as the painting primer throughout.
  - Gypsum board nearing completion on floor three and is about 50% complete on floor two.
  - Window curtainwall, storefront, and glass installation complete except for areas being maintained for construction material access.
  - Interior framing nearing completion on floor one.
  - Mechanical, plumbing, and electrical trim-out nearing completion on floor four and overhead rough-in continues on floors two and one.
  - Exterior brick and stone on the tower complete and cleaned.
  - Sewer on the south side of the tower nearing completion.

- Demolition in Admitting Renovation/ Front Canopy (Phase 1B) nearing completion and interior buildout started.
- Items upcoming this month:
  - Fiber cement and metal panel installation to continue.
  - Tiling and epoxy in patient toilets to begin on floor four.
  - Interior framing to be complete.
  - Gypsum board work to continue on floor three and two.
  - Mechanical, plumbing, and electrical overhead hanger rough-in will be complete on floor two and continue on floor one.
- New tower construction completion estimated in fall of 2024 and the additional renovation construction completion estimated in fall of 2025.

Business Plan FY 2025 – Michael Devall: On a motion by Reagan Elkins, second by Darnell Waites, the Board unanimously approved the Business Plan FY 2025 as presented.

Budget Plan FY 2025 – Michael Devall: On a motion by Darnell Waites, second by David Bowman, the Board unanimously approved the Budget Plan FY 2025 as presented.

**BOARD EDUCATION – INFECTION PREVENTION ANNUAL RISK ASSESSMENTS AND PLANS:** Dana Bellefontaine presented the items outlined below.

Annual Evaluation of Infection Prevention and Employee Health Program for CY2023: On a motion by David Bowman, second by Donna Kline, the Board unanimously approved as presented.

Infection Prevention and Control Annual Performance Improvement and Surveillance Plan 2024: On a motion by Donna Kline, second by Darnell Waites, the Board unanimously approved as presented.

Summary of Annual Infection Control Risk Assessment 2024: On a motion by David Bowman, second by Donna Kline, the Board unanimously approved as presented.

**DEPARTMENT EDUCATION – IMC, ICU, AND RESPIRATORY:** Robbie Tanner presented the responsibilities, accomplishments, areas of focus, and the goals and objectives for the Intermediate Care Step Down Unit, the Critical Care Unit, and the Respiratory Department.

**EXECUTIVE SESSION FOR STRATEGIC PLANNING AND PERSONNEL:** On a motion by Donna Kline, second by Reagan Elkins, the Board unanimously agreed to enter into executive session for the purpose of personnel and strategic planning.

REGULAR SESSION: On a motion by Darnell Waites, second by Donna Kline, the Board unanimously agreed to enter into regular session.

MEDICAL STAFF CREDENTIALING: On a motion by Darnell Waites, second by Reagan Elkins, the Board unanimously approved the credentialing recommendations as presented for the physicians listed below.

Bucak, Emre, M. D., Hospital Medicine  
Dania, Ismail, M. D., Emergency Medicine  
Gazmen, Nina, M. D., Diagnostic Radiology  
Welsh, Raymond, M. D., Teleradiology

ADJOURNMENT: There being no further business, on a motion by Darnell Waites, second by David Bowman, the Committee unanimously agreed to adjourn.