

LANE REGIONAL MEDICAL CENTER
BOARD OF COMMISSIONERS MEETING MINUTES

May 22, 2023

The Board of Commissioners of Lane Regional Medical Center ("*Lane*") met Monday, May 22, 2023 at 6:00 p.m. in the Lane Medical Plaza, 3rd floor conference room, at 6550 Main Street, Zachary, Louisiana.

BOARD MEMBERS PRESENT: Donna Kline, Darnell Waites, David Bowman, Jordan Charlet, Nakeisha Cleveland, Reagan Elkins, Debby Brian, and Thomas Scott.

BOARD MEMBERS ABSENT: Gaynell Young.

OTHERS PRESENT: David Beck, Allyson Bennett, Michael Devall, Dawn Fuller, Julie McLin, Larry Meese, Theresa Payment, Todd Walters, Patty Williams, Dr. Charles Thompson, Greg Dickinson, Tracy Buxton, Jacob Simpson, Jay Stovall, Catherine Maraist, and Mandi Foretich.

CALL TO ORDER: The meeting was called to order by Jordan Charlet at 6:00 p.m.

INVOCATION: The invocation was given by Darnell Waites.

PLEDGE OF ALLEGIANCE: The pledge of allegiance was led by David Bowman.

MEETING AGENDA APPROVAL: On a motion by Nakeisha Cleveland, second by Thomas Scott, the Board unanimously approved the meeting agenda.

PUBLIC COMMENTS: None.

CONSENT AGENDA APPROVAL: On a motion by Thomas Scott, second by Nakeisha Cleveland, the Board unanimously approved the consent agenda as presented with the exception of the 04-24-2023 Board of Commissioners Meeting Minutes set aside by Donna Kline.

- Quality / Performance Improvement Report
- Customer Service Report
- Growth Report
- 04-24-2023 Board of Commissioners Meeting Minutes (set aside)
- 05-15-2023 Medical Executive Committee Meeting Minutes
- 2023 Blood Plan

Donna Kline noted an error in the attendance list of the 04-24-2023 Board of Commissioners Meeting Minutes. Donna Kline and Darnell Waites are recorded as both present and absent. Correction to the minutes will reflect that Donna Kline and Darnell Waites were absent. On a motion by David Bowman, second by Nakeisha

Cleveland, the Board unanimously approved 04-24-2023 Board of Commissioners Meeting Minutes with the correction to the attendance list.

COMMITTEE REPORTS

Finance Committee – Thomas Scott: The Committee met on May 22, 2023 at 5:30 p.m. and unanimously recommended the following agenda items below to the Board of Commissioners for approval:

Financial Statements: On a motion by Thomas Scott, second by Nakeisha Cleveland, the Board unanimously approved the Financial Statements for month end April 30, 2023.

FY24 Budget Plan: On a motion by Thomas Scott, second by Nakeisha Cleveland, the Board unanimously approved the FY2024 Budget Plan.

Physician Employment Agreement: On a motion by Nakeisha Cleveland, second by David Bowman, the Board unanimously approved the Employment Agreement of Ndeke L. Nyirenda, M.D., Family Medicine, Lane Family Practice.

REPORTS TO THE BOARD

Board Chair's Report – Gaynell Young: Board Chair absent; Vice Chair did not have any agenda items.

Chief Executive Officer's Report – Larry Meese:

- Successful implementation of go live for UKG payroll platform.
- Dr. Charisse Ward, Interventional Cardiologist started 15 May; her focus is rounding and inpatient cases.
- Dr. Stringfellow (Hematology-Oncology) requested an additional infusion day on Wednesdays. Volume and staffing needs to support being determined.
- Lane Family Practice, Ndeke Nyirenda, M.D. family medicine physician start date 5 September.
- Working with hospitalists to address social admission issues.
- Lane Wound Care implemented a gentle method for cleansing wounds using low intensity and low frequency acoustic energy through a constant flow of saline mist. Patients, staff, and physician pleased with ease of use and effectiveness of outcomes.

- Molecular MRSA PCR testing is now live and will reduce testing time by one to two days for preoperative patients; Covid PCR testing online by the end of May.
- New roof installed on Lane Home Health administrative building and two awnings installed at LRC to prevent water intrusion.
- Vaccine refusal policy initiated for clinics.
- 1 May hospital service district meeting at LHA conference center second year of new directed payment model and first year true-up.
- 8 May LIHNC board meeting at BRG with focus on annual objectives.
- 10 May Surgery Center of Zachary board meeting.
- 11 May PrimeTimers guest speaker (expansion update).

FY2024 Business Plan: On a motion by Thomas Scott, second by Darnell Waites, the Board unanimously approved the FY2024 Business Plan as presented.

Chief Nursing Officer's Report (information item):

- In preparation for 1 July launch of Lane RX, Valarie Hammond hired as Pharmacist in Charge. The Board of Pharmacy permit is in process pending Board inspection for final approval.
- Eric Rome with Cardiovascular Services and Brittany Casey with Staff development received the "Celebrate Nursing" award from the Baton Rouge District Nurses Association on 8 May.
- Jenna Theriot, ED RN and last year Louisiana State Clinical Practice Nurse of the Year, received the Edith Lobue Scholarship for graduate nursing practice.
- Initial Customer Service post-discharge / post-surgical call backs results for April. Med-Surg/ Telemetry reached 30%. Surgery's April post-surgical call backs reached 52%.
- ED medication scanning began in mid-March with a baseline of 53%. Now up to 71% medications scanned & 75% patients scanned
- Five participants attended a community breastfeeding class held on April 27 by Doctors' Tijani and Heintz.
- Area Health Education Center parent orientation held 10 May. Six parents and six students attended.
- Reinstated ICU multidisciplinary rounds is improving patient care coordination and helping to reduce line utilization days.

- Representatives from LRMC Labor and Delivery attended a state-wide virtual learning session on 5 May for Improving Care for the Substance-Exposed Dyad.
- Orthopedic cost statistical report created to aid in capturing average supply cost per case.
- 12 medication carts were delivered and installed to Med-Surg / Telemetry and ICU, finalizing a Joint Commission survey recommendation.
- Mandatory LDRPN Skills Fair held 25 April, with 73% attendance. Nine education stations allowed for training specific to LDRP and/or Nursery skills that are high risk, low volume, and problem prone. A make-up fair will be held in October.
- Celebrated Nurses Week May 1-5.

Medical Staff Report – Dr. Charles Thompson: None.

Quarterly Report – Customer Service – Dawn Fuller: Q3 FY2023 HCAHPS Inpatient Scorecard and patient education presented to the Board.

CHC Report (information item): Monthly report included in the meeting packet.

Legal Report – Jacob Simpson: None.

Expansion Project Report – David Beck:

- Items completed within the last month
 - Construction submittals are being reviewed by the design team on long lead time items to minimize any delay in delivery.
 - Temporary egress measures and routing of deliveries is ongoing without issue.
 - Foundations for the tower are in progress.
 - Utilities in the footprint of the tower are being installed.
- Upcoming items for this month
 - Foundations continue and concrete slab preparation to start in the next few weeks.

BOARD EDUCATION – MISSION, VISION, VALUES: Larry Meese reviewed Lane's mission, vision, and values and shared an example of how this is incorporated into the culture at Lane, most recently by Staff Development with a daily theme of Lane's values to celebrate Nurses' Week.

DEPARTMENT EDUCATION – IMAGING DEPARTMENT: Greg Dickinson discussed the roles and responsibilities, accomplishments, and areas of focus for the department.

EXECUTIVE SESSION – STRATEGIC PLANNING AND PERSONNEL: On a motion by Nakeisha Cleveland, second by Donna Kline, the Board unanimously agreed to enter into executive session.

REGULAR SESSION: On a motion by Thomas Scott, second by Darnell Waites, the Board unanimously agreed to enter into regular session.

MEDICAL STAFF CREDENTIALING: On a motion by Thomas Scott, second by Nakeisha Cleveland, the Board unanimously approved the credentialing recommendations of the 05-15-2023 Medical Executive Committee Meeting.

ADJOURNMENT: There being no further business, on a motion Reagan Elkins, second by Nakeisha Cleveland, the Board unanimously agreed to adjourn.