

LANE REGIONAL MEDICAL CENTER  
BOARD OF COMMISSIONERS MEETING MINUTES

January 31, 2022

The Board of Commissioners of Lane Regional Medical Center ("*Lane*") met Monday, January 31, 2022 at 6:00 P.M. in Lane Medical Plaza, 3<sup>rd</sup> floor conference room, 6550 Main Street, Zachary, LA.

BOARD MEMBERS PRESENT: Gaynell Young, Jordan Charlet, Donna Kline, Reagan Elkins, Nakeisha Cleveland, and Darnell Waites.

BOARD MEMBERS ABSENT: Thomas Scott, David Bowman, and Debby Brian.

OTHERS PRESENT: Larry Meese, Michael Devall, Staci Sullivan, David Beck, Jacquita Amacker, Todd Walters, Laura Peel, Andrew Durdin, Neil Manuel, Tara Mercer, Robert Atkinson, Don Smithburg, Lisette Hudson, Valerie Hayes, and Mandi Foretich.

CALL TO ORDER: The meeting was called to order by Gaynell Young.

INVOCATION: The invocation was given by Darnell Waites.

PLEDGE OF ALLEGIANCE: The pledge of allegiance was led by Jordan Charlet.

MEETING AGENDA APPROVAL: On a motion by Reagan Elkins, second by Donna Kline, the Board unanimously approved the meeting agenda.

PUBLIC COMMENTS: None.

CONSENT AGENDA APPROVAL: On a motion by Nakeisha Cleveland, second by Jordan Charlet, the Board unanimously approved the consent agenda.

COMMITTEE REPORTS:

Finance Committee: On a motion by Jordan Charlet, second by Donna Kline, the Board unanimously approved the January 27, 2022 Finance Committee meeting minutes.

On a motion by Reagan Elkins, second by Darnell Waites, the Board unanimously approved the November 2021 and December 2021 financial statements.

Joint Conference Committee: On a motion by Nakeisha Cleveland, second by Donna Kline, the Board unanimously approved the December 6, 2021 Joint Conference Committee meeting minutes.

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REPORTS TO THE BOARD:

Chair's Report – Gaynell Young: Mr. Charlie Massey, who served as CEO of Lane for many years, passed away Saturday. His obituary was shared with the Board.

CEO's Report – Larry Meese:

- As of 1/26/22, both the hospital and home health are fully accredited with The Joint Commission.
- C-19 federal vaccine mandate requires first dose completed by February 14 and second dose by March 15 or an approved medical/religious exemption.
- Shortage of in-house C-19 testing nationwide; addressing by sending tests to a local laboratory.
- Dr. Tijani, Lane Pediatrics pediatrician, started working December 8.
- Pediatric clinic renovation new space is now occupied, while renovation of old space continues with completion anticipated in March.
- Doctors' Record and LeBlanc, dermatologists, started seeing patients January 4. Dermatology specific furniture and lights in supply chain bottleneck with anticipated March delivery.
- Kronos, our time management and payroll system was cyber attacked nationally, leading to local manual tracking of time worked and amounts owed to staff. Data in system to be fully restored in time to get W-2s out to staff.
- Updated managed care contract with Humana to start 1 February producing anticipated \$64K incremental revenue.
- Amendment to BCBS managed care agreement of 3% or \$370K incremental increase with effective start of 12/15/21.
- Received \$10K IT grant from Dell/Insight.
- Andrew Durdin is the new Director of Physician Practice Management.
- OLOL / EPIC project scope is being fully vetted. Initial cost presented is competitive with Meditech, but still reviewing capabilities and required add-ons before beginning external IT focused legal analysis.
- The Lodge at Lane should be fully operational by mid-March.
- With a challenging 2021, the Employee Leadership Council determined the MVP of the Year is a tie between two extraordinary staff. The 2021 MVPs of the Year are Dee Thomas, EVS and Russell Arceneaux, Endoscopy.
- Additional MVP of the Year nominees are:
  - Karen Burgess, EKG
  - Sean Price, 1 South
  - Emma Hildebrand, 2 South
  - Alfredo Gutierrez-Hernandez, 1 South
  - Jambi Sambo, ED

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- Katherine Elkins, ED
- Annie Wells, LDRP

Management by Objectives: Quarter 2 of fiscal year 2022 measurement status updates presented by Larry Meese and included in the meeting packet.

Board Resolution - Hospital Revenue Bonds: The following resolution was offered by Jordan Charlet, and duly seconded by Darnell Waites, with 6 yeas, 0 nays, and 3 Commissioners absent: A resolution declaring the intention of the Board of Commissioners of Hospital Service District No. 1 of East Baton Rouge Parish, Louisiana, acting as the governing authority of Hospital Service District No. 1 of East Baton Rouge Parish, Louisiana (the "*District*"), to issue, sell and deliver, in the name of the District, not exceeding \$92,000,000 of tax-exempt and/or taxable Hospital Revenue Bonds (Lane Regional Medical Center Project) in one or more series (the "*Bonds*"); generally describing the Bonds and the security therefor; authorizing the newspaper publication of a notice of such intention setting forth a date and time of a public hearing to hear any objections to the proposed issuance of the Bonds; providing for the filing of a petition by a certain percentage of the electors of the District objecting to the issuance of the Bonds unless an election is held on the question of the issuance thereof; providing for the employment of bond counsel, declaring the District's official intent to reimburse itself from the proceeds of the Bonds; rescinding and replacing a resolution adopted December 6, 2021; and generally providing for other matters in connection therewith.

CNO's Report – Staci Sullivan:

- Renewed the state supplemental staffing agreement task order #6 to help offset the reduced ability to recruit permanent staff, the turnover to agencies and sign-on bonuses of larger facilities, and the demands of the current C-19 surge.
- Applied for FEMA supplemental staffing on January 4, 2022; this staffing will be administrated nationally through DOTD, VA, or DMAT.
- Identified ICU annual training needs and working with Staff Development, the lab, and vendors to provide -ACT (waived testing for activated clotting time testing), Impella (heart pump), and transitioning to different respiratory treatment modalities such as nasal cannula, non-rebreather, Airvo, BiPAP, and ventilators.
- Developed and implemented a clinical ladder program for scrub techs and respiratory therapists as a professional development and retention tool.

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- Purchased 2 two new ventilators, 4 BiPaP machines, and 2 Airvo systems to replace equipment that has surpassed useful life, service agreements, and rental agreements.
- 2021 caesarian section rate is 21.7% (below benchmark of 25% or less).
- Cross training LDRP nurses with the OR circulator role continues but has slowed due to covid surge; remaining nurses primarily cover the night shift. Mandatory trainings and schedule adjustments will take place in February and March.
- LDRP recruited by LaPQC to join GO MOMS study sponsored by Stanford University related to providing effective education and simulation training.
- 2022 New Year babies were recognized with monogrammed 2022 baby hats created by LDRP staff. First baby girl and boy of the New Year received gift basket from the Lane Gift Shop. Family photos posted to Lane Facebook page.
- Patient falls analyzed for CY 2021 with highest numbers in the 3rd quarter corresponding to the 4th C-19 surge.
  - 7 out of the 13 falls had a diagnosis of C-19 and on some type of high flow O2 or BiPAP.
  - 76% of falls for the year were bathroom related and only 11% had a bed alarm in use.
  - Fall prevention measures include continuing to identify and discuss high risk patients in daily huddle, promptly report equipment failures, reinforce using bed alarms, checking communication cords that allow the bed alarms to be heard in the station, everyone's responsibility to act if yellow light displayed, and use Backline devices to notify nurses and/or CNAs of patient requests.

Medical Staff Report: None.

CHC Report – Don Smithburg, Lisette Hudson, and Valerie Hayes: Presentation on a 5 year service area population growth and economic analysis from CY 2017 to CY 2021.

Legal Report – Robert Atkinson: None.

Renovation Project Report – David Beck:

- The variances needed from City Council for the proposed image of the building were approved on 12/28/21.
- The design team began the construction document phase.
- Initial finish and furniture review held during the week of 1/10/22 with Lane staff.

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- Physical mock-up of the OR completed and toured by staff and physicians on 1/13/22.
- Architects will complete agency review / GMP (Guaranteed Maximum Price) documents by mid-February and submit to Womack for GMP pricing and agencies for review.
- Womack will develop a GMP by mid to late March and verify with the final construction documents.
- Board approval of GMP is scheduled for early May.
- The agency will review documents and pricing will be submitted to USDA and await their approval.
- Upon their approval, we can begin construction this summer.
- We submitted the necessary information to the USDA Louisiana office to receive additional funding of \$25 million.
- In turn, the USDA Louisiana office has submitted our funding request to the USDA office in Washington, D.C. for final approval.
- The state office feels confident we will receive federal approval in the coming weeks.
- The following items could be purchase in advance of final USDA GMP/architectural plan approval to mitigate continued rapid price increases:
 

Structural Steel	\$2,900,000
Air Handling Equipment	\$2,600,000
Electrical Switchgear & Generator	\$ 643,000
Curtainwall Framing	\$ 275,000
Metal Composite Panels	\$ 150,000
Doors, Frames and Hardware	\$1,200,000
Kitchen Equipment	\$ 500,000
Imaging Equipment	\$4,000,000
Furniture	\$2,000,000
TOTAL	\$14,268,000
- Once we receive the additional funding approval from USDA and the GMP is within the funding scope, then we could purchase the above listed items as early as late March however, we do incur some risk if the USDA rejects the final drawings and submitted GMP.

BOARD EDUCATION – BUDGET / STRATEGIC PLANNING PROCESS: Michael Devall reviewed the fiscal year 2023 budget and business plan timeline.

DEPARTMENT EDUCATION – WOUND CARE / HYPERBARIC THERAPY: Tara Mercer discussed the roles and responsibilities, accomplishments, and areas of focus for Lane Wound Care Clinic.

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EXECUTIVE SESSION – PERSONNEL AND STRATEGIC PLANNING: On a motion by Darnell Waites, second by Nakeisha Cleveland, the Board unanimously agreed to enter into executive session for personnel and strategic planning.

REGULAR SESSION: On a motion by Darnell Waites, second by Jordan Charlet, the Board unanimously agreed to enter into regular session.

MEDICAL STAFF CREDENTIALING: On a motion by Jordan Charlet, second by Darnell Waites, the Board unanimously approved the credentialing recommendations as follows:

Initial applications:

Denier, James MD / Teleradiology / Consulting Physician  
Hamilton, Murray MD / Teleradiology / Consulting Physician  
Verma, Sumeet MD / Teleradiology / Consulting Physician

Reappointment applications:

Adair, Karen PA / Hospital Medicine / Allied Health Professional

ADJOURNMENT: There being no further business, on a motion by Nakeisha Cleveland, second by Jordan Charlet, the Board unanimously adjourned.

Respectfully,

DocuSigned by:  
  
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Larry Meese  
Chief Executive Officer

LRM/mlf