

LANE REGIONAL MEDICAL CENTER  
BOARD OF COMMISSIONERS MEETING MINUTES

January 30, 2023

The Board of Commissioners of Lane Regional Medical Center ("*Lane*") met Monday, January 30, 2023 at 6:00 P.M. in the Lane Medical Plaza, 3<sup>rd</sup> floor conference room, at 6550 Main Street, Zachary, LA.

BOARD MEMBERS PRESENT: David Bowman, Jordan Charlet, Nakeisha Cleveland, Reagan Elkins, Donna Kline, Thomas Scott, and Gaynell Young.

BOARD MEMBERS ABSENT: Debby Brian and Darnell Waites.

OTHERS PRESENT: Jacquita Amacker, David Beck, Allyson Bennett, Michael Devall, Dawn Fuller, Julie McLin, Larry Meese, Staci Sullivan, Todd Walters, Patty Williams, Jacob Simpson, Mandi Foretich, Lakyshia Williams, David Broussard, Valerie Hayes, and Lisette Hudson.

CALL TO ORDER: The meeting was called to order by Gaynell Young.

INVOCATION: The invocation was given by Nakeisha Cleveland.

PLEDGE OF ALLEGIANCE: The pledge of allegiance was led by David Bowman.

MEETING AGENDA APPROVAL: On a motion by Nakeisha Cleveland, second by David Bowman, the Board unanimously approved the meeting agenda.

PUBLIC COMMENTS: None.

CONSENT AGENDA APPROVAL: The Customer Service Report was set aside by Donna Kline. On a motion by Jordan Charlet, second by David Bowman, the Board unanimously approved the consent agenda as presented:

- Quality / Performance Improvement Report
- Growth Report
- 12-05-2022 Board of Commissioners Meeting Minutes
- 01-11-2023 Medical Staff Meeting Minutes
- 01-25-2023 Medical Executive Committee Meeting Minutes
- Medical Staff Policy 8.4 Ongoing Professional Practice Evaluation

The Customer Service Report was set aside by Donna Kline for the purpose of providing positive feedback regarding Lane's pharmacy. On a motion by Thomas Scott, second by Donna Kline, the Board unanimously approved the Customer Service Report.

COMMITTEE REPORTS:

Joint Conference Committee: On a motion by David Bowman, second by Jordan Charlet, the Board unanimously approved the December 5, 2022 Joint Conference Committee meeting minutes.

Finance Committee: On a motion by Reagan Elkins, second by Nakeisha Cleveland, the Board unanimously approved the November 2022 and December 2022 Financial Statements.

On a motion by David Bowman, second by Donna Kline, the Board unanimously approved the capital expense request of an OEC Elite CFD 31cm ditigal mobile ERGO C-Arm not to exceed the amount of \$194,625.

REPORTS TO THE BOARD:

Board Chair's Report – Gaynell Young:

- Bulldozer breakfast scheduled Wednesday, February 1 to celebrate the start of construction.
- Bulldozer news brief scheduled Thursday, February 2 with guest speakers and a live demo.

Chief Executive Officer's Report – Larry Meese:

- Investigating purchase of Medical Pharmacy land and building.
- Lane Retail Pharmacy is developing plans to secure and retain new customers such as initiating curbside delivery.
- Engaged consultant / contract pharmacy to assist with evaluation of Lane Retail Pharmacy expanding services into distribution of specialty medications, mail order distribution, and compounding.
- Met with Zachary Police Chief Darryl Lawrence on 24 January to discuss improved interoperability and staff safety.
- Management of Aggressive Behavior training incorporated into general orientation.
- Met with OLOL to determine adequate staffing model for hospitalists.
- Extensive preparation continues for payroll system upgrade / go live in April.
- New molecular lab instrumentation installed. Validation studies near completion; live testing by the end of January. Projected cost savings of \$60K per year through additional in-house testing.
- Calculated employee medical plan discounts based on wellness plan results for CY 23.

- New accounting software implementation contract signed with implementation to occur following payroll upgrade.
- New laundry flat ironer installed, which reduces 20 hours per week in labor.
- Third-party HIPAA risk assessment report received; next step to review with leadership.
- Endpoint detection and response software installation in progress to improve network security and meet cyber insurance requirements.
- Participated in ACO annual board meeting. Selected annual performance metrics and enhanced strategies to improve annual wellness visits (gift cards and most improved hospital contest).

Chief Nursing Officer's Report – Staci Sullivan:

- GIFT Designation, status currently in probation due to clinic driven breastfeeding education scores below 50%. Action plan initiated and increased data pull submitted to GIFT Designation team for removal of probationary status at the January 2023 meeting.
- Purchasing “PeriOp” 101 Association of Operating Room RNs, a training course for C-Section circulator trained OB nurses.
- Elequil Aromatabs approved by Product Evaluation and Value Analysis Committee for use in patient care areas as a non-pharmacologic modality to reduce the need for opioids, reduce anxiousness, nausea, and promote relaxation and sleep.
- EVS, ED, Med Surg/ Telemetry, LDRP, ICU, Cath Lab, and OR finalized nurses station monitor placement project that streams information to employees and improves communication with staff.
- Operational changes implemented based on CHC mock pharmacy survey and diversion review:
  - Formed a formal antibiotic stewardship team with meeting minutes.
  - Replacing punch key pad with badge access to ED medication room.
  - Implemented “RX destroyer” on clinical units where narcotics are given.
  - Adding new Pyxis reporting functionality to diversion reports.
- PEC ligature risk safety initiatives in progress. Delivery and installation of roll up door for the PEC patient room in the ED expected completion by January 31. ED front hall patient bathroom ligature renovation near completion.
- Cath Lab leadership providing hands on AED training to LRMC clinic staff.
- 11 out of 13 RRT's have completed NRP certification.

- New electronic pain management order set implemented to prevent multiple pain medications from being ordered for the same pain status and to meet the Joint Commission requirements surrounding pain control.
- Board of Pharmacy inspection occurred in December with one corrective action.
- Marked improvement on Louisiana Surgical Quality Collaborative (LASQC) pre and post implementation of Safe Surgery Checklist.

Medical Staff Report: None.

Quarterly Report – Customer Service – Dawn Fuller: Q2 FY2023 HCAHPS data of inpatient unit scores combined for telemetry, med surg, ICU/IMC, LDRP and LRC was presented along with two examples of the Press Ganey tip of the week emailed to all staff weekly for education.

Legal Report – Jacob Simpson: None.

Expansion Project Report – David Beck:

- Items Completed within the last 2 months:
  - Construction loan closed in mid-December
  - City Permits received in mid-December
  - Construction submittals are being reviewed by the design team on long lead time items to minimize any delay in delivery
  - Construction team mobilized on-site and started the hazardous material removal in the nursing home building
- Items Upcoming this month:
  - Groundbreaking is early February
  - Building demolition starts in February
  - New tower construction completion is estimated in fall of 2024 and the additional renovation construction completion is estimated in fall of 2025

CHC Market Needs Assessment – Valerie Hayes and Lisette Hudson: Lane's local market demographics, 5 year service area population growth and economic analysis, last 4 years of patient origin overview, and fiscal year 2022 inpatient discharge volume, emergency visits volume, and outpatient visits volume was reviewed.

BOARD EDUCATION – Budget and Strategic Planning – Michael Devall: The fiscal year 2024 budget and business plan timeline was presented.

DEPARTMENT EDUCATION – Laboratory and Diagnostic Center – David Broussard: Verbal report included the roles and responsibilities, accomplishments, and areas of focus for the department.

EXECUTIVE SESSION – STRATEGIC PLANNING AND PERSONNEL: On a motion by Donna Kline, second by Nakeisha Cleveland, the Board unanimously agreed to enter into executive session.

REGULAR SESSION: On a motion by Jordan Charlet, second by Thomas Scott, the Board unanimously agreed to enter into regular session.

AMENDMENT TO THE MEETING AGENDA: On a motion by Jordan Charlet, second by Nakeisha Cleveland, the Board unanimously approved an amendment to the meeting agenda for the purpose of acquiring the Medical Pharmacy building and property.

Acquisition of Forest Hill, LLC, Medical Pharmacy: On a motion by David Bowman, second by Jordan Charlet, the Board unanimously approved the acquisition of Forest Hill, LLC, Medical Pharmacy building and property located at 6400 Main Street, Zachary, LA 70791, Lot 1 and North 1/2 of Lot 2, Parkland, not to exceed the amount of \$1M.

MEDICAL STAFF CREDENTIALING: On a motion by Thomas Scott, second by Reagan Elkins, the Board unanimously approved the medical staff credentialing recommendation of Derek Dyess, MD, Diagnostic Radiology, Virtual Radiologic Professionals.

ADJOURNMENT: There being no further business, on a motion by Reagan Elkins, second by David Bowman, the Board unanimously agreed to adjourn.